

## JUNIOR YEAR CHECKLIST

*Sophomore year was a time for broadly exploring concentration areas through business classes, getting advice from upperclassmen about their classes and internships, and talking on an active role within a student club or initiative. Now, in your junior year, you should focus on interview preparation for the on-campus recruiting process for summer internships. If you are not going abroad, you should deepen your involvement and take on a leadership role within a student club. You should also continue to progress toward fulfilling concentration(s) requirements and any major/minor outside of the Carroll School.*

Use this checklist to guide you in your junior year. Always remember the Associate Dean's Office staff is available to meet with you as well. For students with the last name A through G, contact Sara Nunziata ([nunziats@bc.edu](mailto:nunziats@bc.edu)); for students with the last name H through O, contact Josephine Xiong ([xiongj@bc.edu](mailto:xiongj@bc.edu)); and for students with the last name P through Z, contact Erica Graf ([grafe@bc.edu](mailto:grafe@bc.edu)). For Career Advising, meet with Amy Donegan ([donegana@bc.edu](mailto:donegana@bc.edu)), Kristen Nervo ([nervo@bc.edu](mailto:nervo@bc.edu)) or Jessica Hartley ([stonejg@bc.edu](mailto:stonejg@bc.edu))

### Career Exploration

1. Create a LinkedIn profile if you do not have one OR update the one you have
2. Have a resume and LinkedIn profile reviewed by a career officer during drop-in hours
3. Get the list of upperclassmen from Fulton 315 to set up mock interviews
4. Stay active in Eaglelink to find and apply to internship opportunities
5. Meet guest employers at Dean's Coffee
6. Network with alumni and your connections to learn more about a company or industry
7. Read the Wall Street Journal to stay on top of business news and trends
8. Explore the Career Information section of our website at [www.bc.edu/carrollundergrad](http://www.bc.edu/carrollundergrad)
9. Concentrations
10. Declare your concentration(s) in order for your degree audit to track those requirements
11. Consider a minor in the Morrissey College of Arts & Science or Lynch School of Education if you have electives left
12. Continue to learn and deepen your knowledge about the industries you are interested in
13. Meet with an EY Peer Advisor who has a concentration that interests you and could provide helpful suggestions
14. Take on a leadership role in a club or organization to which you belong
15. Attend a retreat if you have not done so
16. Provide mentoring to underclassmen formally or informally